



A NATIONALITY BROADCASTING  
NETWORK STATION

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August, 14, 2013

To Whom It May Concern:

Allow me to introduce myself to you. My name is James Georgiades, and I am the Operations Manager for WKTX-AM 830 Khz., a radio station with nationality-based variety and ethnic programming. Our main studios and transmitter site is in Cortland, Ohio, and our corporate office is in Lakewood, Ohio. As Operations Manager, I oversee the entire physical operation of the facility, from preparing and documenting information from our transmitter and program logs to maintaining all necessary equipment for the station to air across Northeast Ohio, Western Pennsylvania and the upper panhandle of West Virginia.

However, this letter is not about me; it is about **Sara Warner**. I am whole heartily recommending **Sara** to work for your company. **Sara** has been a tremendous help in keeping WKTX on the air through her hard work and relentless commitment. She has earned great skills through WKTX, from board operation on our analog-signal console to recording information on both transmitter and program logs, also with the extensive work on our Digital workstation. **Sara** also has signified great punctuality, attitude, and the openness and ability to learn; three things that valuable employers like yourself are looking for in a candidate such as Sara.

I hope you find this letter convenient as a first-hand testimony of what **Sara Warner** can do for you and your company through the eyes of someone who has worked side-by-side with them. If you have any questions about **Sara**, myself or WKTX, feel free to contact me during regular business hours. Until then, I remain sincerely yours.

James Georgiades  
Operations Manager

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